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Non-Resident Nepali Association National Coordination Council - USA



5th (Special) Executive Board Meeting

Feb 19th, 2018

Chair by: President Dr. Keshab Paudel

Moderated by : General Secretary Mr. Babu Ram (BR) Lama

General Secretary Mr. Babu Ram (BR) Lama called the NRNA NCC USA EXECUTIVE BOARD 2017-19 special board meeting on the authority of President Dr. Keshab Paudel's direction to order at 7:00 pm EST at the <https://global.gotomeeting.com/join/689829381>

Those in attendance and constituting a quorum were:

S.N.	Name	Designation	Attend
1	Dr. Keshab Paudel	President	Yes
2	Mr. Suneel Sah	Senior Vice President	Yes
3	Ms. Radha K Paudel	Mid-West R.Vice President	Yes
4	Mr. Ram Kumar Subedi	North East R. Vice President	No
5	Mr. Jedu Pokhrel	South R. Vice President	Yes
6	Ms. Uma Karki Thapa	West R. Vice President	Yes
7	Mr. Babu Ram Lama	General Secretary	Yes
8	Mr. Hom Nath Gautam	Secretary	Yes
9	Dr. Prakash Aryal	Treasurer	Yes
10	Mr. Pawan Yonjan	Joint Treasurer	Yes
11	Mr. Bal Joshi	Media Coordinator	No
12	Mr. Binod tiwari	Spokesperson	Yes
13	Mr. Swaraj Khati	Youth Coordinator	Yes
14	Ms. Idira Tripathi	Woman Coordinator	No
15	Dr. Arjun Banjade	BOD	Yes
16	Mr. Krishna P Lamichhane	BOD	No
17	Ms. Trishna Sharma	BOD	Yes
18	Mr. Sanjay Thapa	BOD	Yes
19	Ms. Divya KC Oli	BOD	No
20	Mr. Gopendra Bhattarai	BOD	Yes
21	Ms. Bindu Sapkota	BOD	No
22	Mr. Amrit Babu Kattel	BOD	No
23	Mr. Priti Sagar Khatri	BOD	No
24	Mr. Angngima G Sherpa	BOD	No
25	Mr. Vishnu Bahadur Shah	BOD	Yes



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Observer:

- Kunga Sherpa (ICC Member USA).

Terms of reference:

Special Meeting for website budget.

Previous meeting minute:

The previous minute was taken as read.

Roll called: General Secretary.

Meeting Open: Mr. President with opening remarks.

Agenda

Website Budget Approval

Budged Ammount: \$7500

Moved: Mr. Gopendra Bhattarai BOD/Co-Chair Website Committee.

Seconded: Mr. Babu Ram Lama, General Secretary.

Procedure: Response by "Yes" or "No"

Description:

The newly elected board 2017-19 determined NRNA NCC USA's current website should be reconstructed and formed the website committee on the Chairmanship of Senior Vice-President Mr. Suneel Shah at the first meeting. Mr. Suneel Shah as chair of the committee has added the seven more members in the committee: Mr. Gopendra Bhattarai, (Co-Chair) Mr. Bal Joshi, Mr. Binod Tiwari, Mr. Swaraj Khati, Dr. Arjun Banjade, Mr. Krishna P Lamichhane, And Mr. Amrit Kattel



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The committee has setup the terms of reference, publicly invoked the quotations, and chosen the company by committee's majority members decision.

As per the website committee the committee's decisions are as follow:

Date: 02/10/2018

Today's meeting of the NRNA Web Site committee was attended by the following members:

Suneel Sah (present)
Gopendra Bhattraï (present)
Binod Tiwari (present)
Dr. Arjun Banjade (present)
Swaraj Khati (present)
Bal Joshi sent his review in email (absent)
Krishna Lamichhane (absent)
& Amrit Kattel (absent)

Members discussed all of the 6 proposals that were submitted properly and in time. Discussion on the proposals focused on different factors including technical abilities, financial burden (initial as well as maintenance cost), timeline, response time, management plan, past works done by companies, professional level of proposals and other factors. All of the members presented their views on the proposals. After long healthy discussions, the committee decided to move ahead and award the contract to SparkIntell, Inc., 1008 Stonewall St., Suite C, Garland, Texas, USA.

On chairperson Suneel Sah jee's suggestions, the committee also decided the following:
- Gopendra Bhattraï & Swaraj Khati will be working with team to come up with possible detail requirements, which will be signed with contract.

- Gopendra Bhattraï will be working with Executive Committee for next steps, which include fund, agreement and so on.



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- One press release will be sent to all the NRN members about NRN website updates.
- Gopendra Bhattarai will be main contact of point to deal with SparkIntell in terms of finalizing the technical requirements.

At the end, chairperson thanked all members of the committee for their hard work and dedication and expressed his hope that he will receive the same level of help in coming days.

Decision:

The website committee Co-Chair Mr. Gopendra Bhattari moved the motion “website Construction Budget” for \$ 7500.00 and seconded Mr. Babu Ram Lama (General Secretary), the board has unanimously passed the proposal and authorized to release the fund.

Meeting closed:

Mr. President has closed the meeting announcing approval of the budget that is approved by the board and his closing remarks.

Submitted by
General Secretary

Approved by
President

"Once a Nepali Always a Nepali"